

Dear EBRPSS Parents,

We are pleased to announce that EBR teachers now have the opportunity to use Microsoft Teams with your children to hold class discussions in a virtual format. Microsoft Teams is a safe and secure platform designed for K-12 distance learning education. Students can access Microsoft Teams with any digital device with internet access, including phones, laptops, and desktop computers.

In order for these meetings to be productive, students should follow some guidelines:

- Students should be dressed appropriately. While they do not need to wear their school uniforms, they should be in clothing that is school appropriate.
- Students should mute their microphones when not talking.
- Students should use appropriate language.
- Students should be kind and respectful when responding to each other.
- Students should sign off of the meeting when instructed by the teacher

Overall, this is a classroom setting and students should conduct themselves as if they were actually in the classroom. The guidelines listed in the EBR Technology Use policy will continue to be followed.

#### **Instruction and Content Delivery: Recommended Digital Resource Time**

<b>Grade Level</b>	<b>Daily Total Screen Time Per Core Content</b>
K-2	10-15 minutes
3-5	15-20 minutes
6-8	20-25 minutes
9-12	25-30 minutes
<i>*Students should take a break after each 20 minute intervals of screen time.</i>	





Because this is new territory for all of us, please be aware that there will be glitches along the way. We ask for your patience as we work to provide the best possible instruction and learning for your children in this difficult time.

